

# CELEBRATION MICRO GRANTS

CELEBRATING  
10 YEARS OF  
COMMUNITY  
DEVELOPMENT



## Celebrate Your Community's Successes

This year, we're celebrating communities. For 10 years, The Hub has worked alongside communities in their community development efforts. This year, we want to celebrate the amazing successes that we've seen over the past ten years with you.

Apply to receive funding to document and celebrate your community's community development successes over the past ten years.

## WV Community Development Hub

Contact:  
**Dan Taylor**  
[d.taylor@wvhub.org](mailto:d.taylor@wvhub.org)



Charleston Office  
424A Shrewsbury St  
Charleston, WV 25301  
304-533-1077

Grafton Office  
109 E Washington St  
Grafton WV 26354

[www.wvhub.org](http://www.wvhub.org)



## Celebration Micro Grants

Funding events and activities to celebrate and document your community development successes

**Application:** For a chance to receive up to \$500 in funding for an event or activity to document or celebrate your community's community development successes, please submit your application online at <https://form.jotform.com/91505536197159> by Wednesday, July 10, 2019. This PDF is available for your convenience as you prepare your application responses.

We recognize that communities across West Virginia have taken significant strides to build thriving, engaged, and vibrant towns through community development activities over the last ten years. We hope this funding will help you take time to create materials that document your successes, to host events that celebrate those activities, and to share your impacts and leadership with the broader public.

This must be a collaborative idea; only one application will be funded per community, even if communities have participated in multiple programs.. Preference will be shown to applications that include multiple partners and collaborators.

### What this grant money will fund:

- Events: Community celebrations, public meetings, ice cream socials or any other event that will draw the larger community to learn about community development activities and celebrate local successes. Regular events (weekly or monthly events over a period of time) qualify. If the grant money is used for events, the grantee must demonstrate that sharing of previous and/or current community development successes with the larger public will occur (for example: setting up a table to display past photos, articles, videos, or other media around community development successes).
- Signage & Promotional Materials: To highlight community development work, attractions, and resources. Long-term signage is preferred. Graphic design, web content, video, and other materials documenting previous and current community development successes qualify. Signage for individual events does not qualify.
- Eligible communities that participated in a Hub community development program between 2009-2018 (see eligible communities on page 6)

### What this grant money won't fund:

- Individual businesses
- Individual projects with no connection to celebrating current and past community development successes
- Events or activities that will not be completed by the December deadline.
- Projects or events in communities not eligible to apply (see list of *eligible* communities on page 6)

### Deadlines and Important Dates:

- July 10: Application Due
- July 31: Award Announcement
- December 31: Projects must be completed; reports will be submitted, along with 10 photos and a blog story

Once our Selection Committee has reviewed all applications submitted by the deadline, we'll contact you with our decision. Thank you for your initiative in celebrating your community!



<b>Applicant Information</b>	
<b>Name:</b>	
<b>Title:</b>	<b>Organization:</b>
<b>Email:</b>	<b>Phone Number:</b>
<b>Community Information</b>	
<b>Community:</b>	<b>County:</b>
<b>Hub Community Development Program(s) in which your community has participated:</b>	
<b>What has your team or community accomplished over the past 10 years? What have been the positive changes in your team and community?</b>	
<b>What have been the challenges and shifts in work in the community? What does your community need and want to do now?</b>	



**THE HUB**  
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Community Development Hub

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## Proposed Project

**Proposed Project Title:**

**Project Description:** What are you going to do? Where will it take place?

**Project Outcomes:** Why does this project matter? Who will it impact? What change will occur?

**Capturing Your Successes:** How will your project document and share your community development activities and successes (may include recent or historic successes within the past 10 years)?

**Project Start Date and Completion Dates** (Be Specific):



**Key Individuals and Partners for the Project**

We encourage collaborative work for this project. Only one project will be funded per community and project proposals that include multiple and diverse partners will be shown preference when judging applications.

**Project Partner 1**

Name:	Organization:
Email:	Phone Number:

**Project Partner 2**

Name:	Organization:
Email:	Phone Number:

**Project Partner 3**

Name:	Organization:
Email:	Phone Number:

**Project Partner 4**

Name:	Organization:
Email:	Phone Number:

**Project Partner 5**

Name:	Organization:
Email:	Phone Number:

**Local Media Partner**

**We encourage you to publicize your celebration!** Selecting a local media partner will allow you to advertise your event or project and to publicize its success. This partner can be a newspaper, radio station, television news station, or other media partner.

While a local media partner is not required, applications including this component will be shown preference.

**If engaging a local media partner, please attach a letter of commitment with your application.**

A sample letter of commitment is included at the end of this application.



<b>Project Budget</b>		
<b>Total Project Cost:</b>		
<b>Organization who will receive the funds (must be a 501c3):</b>		
Complete the budget chart below, explaining the various budget items, how each will be used, and what other sources of funding and in-kind contributions will be involved and how they will be used. Please round everything into whole numbers.		
<b>Description of Materials, Supplies, Equipment, etc.</b>	<b>Specific Number of Materials Needed</b>	<b>Cost</b>
<b>Total Project Cost:</b>		

Thank you for applying for these funds to celebrate community development successes in your community.

**Just a few reminders:**

Application Deadline: July 10  
 Submission Link: <https://form.jotform.com/91505536197159>  
 Questions? Contact Dan Taylor at [d.taylor@wvhub.org](mailto:d.taylor@wvhub.org) or (304) 533-1077



### **\*Eligible Communities\***

This funding is available for communities that participated in a Hub program between 2009-2018

The Hub's Community Development Programs and Communities:

- **Blueprint Communities**
  - Ansted
  - Bluefield
  - Fairmont
  - Gilmer County
  - Hinton
  - Marlinton
  - McDowell County
  - Mullens
  - Princeton
  - Richwood
  - Ritchie County
  - Salem
  - Shinnston
  - Sophia
  - St. Albans
  - Williamson
- **Energizing Entrepreneurial Communities (E Communities)**
  - Madison/Danville
  - Grafton
  - Lincoln County
  - Wyoming County
- **The Hub's Communities of Achievement Program (HubCAP)**
  - Ansted / New Haven
  - Belington
  - Buckhannon
  - Chester / Weirton
  - Clay County
  - Doddridge County
  - Fairmont
  - Hinton
  - Lincoln County
  - Marshall County
  - Martinsburg
  - Matewan
  - McDowell County
  - Mullens
  - Princeton
  - Richwood
  - Shinnston
  - Wayne County
  - Whitesville
  - Williamson
- **Innovation Acceleration Strategy (IAS)**
  - Madison
  - Alderson
  - Lincoln County
  - Wyoming County
  - McDowell County
- **Turn This Town Around**
  - Matewan
  - Grafton
  - Ripley
  - Whitesville
- **Cultivate WV**
  - Moorefield
  - Cowen



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## Sample Letter of Commitment

(Replace header with official letterhead of supporting organization)

We encourage you to work with a local media partner as you celebrate the past ten years of your community's community development successes. If you elect to utilize a local media partner, please attach to your application a Letter of Commitment confirming their involvement. Below you will find a **Sample** Letter of Commitment that you may use as a template for your submission.

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*[Dear partner organization, we appreciate you providing a letter of commitment demonstrating your involvement in our project, submitted to the WV Community Development Hub's Celebration Micro Grants program. Please fill in the relevant details below in italics. Thank you in advance.]*

Celebration Micro Grants Program  
WV Community Development Hub  
424A Shrewsbury St  
Charleston, WV 25301  
USA

*[Date]*

**Re: Letter of partner commitment for *[organization name]* application to the Celebration Micro Grants program with the WV Community Development Hub.**

Dear Sir/Madam

This is to certify that we, *[name of organization]*, have agreed to partner with *[name of participating city or town]* for the proposed project as submitted to the WV Community Development Hub – Celebration Micro Grants program.

If the application is approved, we agree to implement the project in partnership. Our role specifically will be to *[write in specific role of partner organization within the proposed project - E.g. help advertise the community event or project and promote the success of the event or project after completion]*.

You can contact me for further details at the following:

*[email]*

*[mobile telephone]*

*[address]*

Yours sincerely

*[Name and affiliation]*