

Job Announcement

Bike Trail Network Project Manager

Background

The New River Gorge Trail Alliance (NRGTA) is a non-profit organization created for the health and well-being of the New River Gorge region through promotion of recreational opportunities. By building and maintaining a regional trail network, we believe these new community connections will support a healthier community and a more robust economy.

We have previously received grants from the Appalachian Regional Commission (ARC) to study and implement a regional trail system in Fayette, Nicholas, and Greenbrier counties. Our newest grant will investigate the opportunities for expansion into Kanawha, Monroe, Raleigh, Summers, and Webster counties. Project partners include Region 4 Planning and Development Council, West Virginia Division of Highways, and a multitude of individuals, businesses, non-profits, and government organizations.

Job Description

We are looking for a detail oriented, responsible, organized and dedicated individual to join our outstanding team of dedicated outdoor enthusiasts who are passionate about making a positive impact on our region by maximizing our natural assets.

This project will involve team building for stakeholders and community engagement (community engagement for trail towns, mapping, capacity building for local trail organizations) and trail mapping (rail corridor and road inventory, rail and trail assessment, and trail feasibility). Activities will include holding stakeholder meetings to create trail vision maps, preparing an inventory of existing rail corridors and roads, identifying potential for right-of-way acquisition, and engaging GIS mapping services to complete route mapping and cost estimates of potential trails to connect partners, resources and destinations.

The trail planning documents will serve as a comprehensive roadmap for communities to transform unused railroad corridors and other areas into dynamic multi-use trails. Specific deliverables will include: estimation of probable cost, ROW acquisition and trail development plan and map, and final report to summarize findings and present plan. Position will be under the general supervision of NRGTA's ARC POWER+ Project Director.

Qualifications

Strong organizational skills

Strong oral communication skills, including ability to lead stakeholder meetings

Strong written communication skills, including ability to create reports

Good record-keeping skills

Ability to interact with diverse public groups and state, federal and local governmental agencies in an effective, collaborative manner

Ability to work with competing priorities

Demonstrated success with grant writing

Compensation

The position will be paid through a 12-month contract with the New River Gorge Trail Alliance (a 501(c)3 organization). Compensation will be \$3,333/month (\$40,000/year) for 12 months of work. Must be willing to accept ARC process of payment (invoicing and reimbursement). Position will work from home, with frequent meetings as needed.

How to Apply

Interested candidates should send an email to Billy Strasser at martinihousellc@gmail.com, including a cover letter detailing their interest and qualifications, a resume, and three references. Applications are due by **Friday, April 12, 2019**.