



## CREATIVE JOB OPPORTUNITY!

### **Position:**

- Communications and promotions assistant for arts events in the blossoming Mercer Street Grassroots District in Downtown Princeton, West Virginia.
- This is a part time position with up to 20 hours per week. There are other opportunities within our organization that may be available to the right candidate.

### **Responsibilities:**

- Work closely with event director to design and execute promotional plan and communications strategy for multiple events including festivals, concerts, and other gatherings.
- Shepherd targeted ad campaigns, research press contacts, distribute press releases, arrange interviews, distribute print materials, network with community and perform other tasks as determined by the director.

### **Requirements:**

- Candidate will be a music and arts lover, friendly and easy to work with. Must be a self-starter and should have strong working knowledge of social media platforms, strong writing and communication skills and a desire to make a positive impact.

Send resume to [lori@theriffraff.net](mailto:lori@theriffraff.net) and call 304-320-8833 with any questions.