



**Appalachian Center for Equality (ACE)**  
**American Friends Service Committee**  
[ebrunello@afsc.org](mailto:ebrunello@afsc.org) 727-455-2137

**Position: ACE YOUTH LEADERSHIP COACH**

**Compensation:** \$15/hr, 5 hrs/week for an average of 40 weeks each year

**PRIMARY FUNCTION:**

1. Working closely with the Director and youth leaders, the ACE Youth Leadership Coach builds partnerships with local organizations, groups, and coalitions to share the work of ACE and seek openings for collaboration with ACE based on the projects designed by student leaders.
2. Work with the Program Director to plan and facilitate after-school student meetings bi-weekly.
3. Assist the Program Director in planning other components of ACE, including but not limited to:
  - Arranging healthy\* snacks for meetings (*\*we just do our best*).
  - Working with students to identify next steps and overcome barriers as they organize projects in their school and/or community.
  - Arranging transportation for students to get home after meetings.
  - When needed, driving\* students home from meetings (*\*standard mileage reimbursement provided*).
4. Assist the Program Director in several other elements of ACE, including:
  - Help plan field trips connected to social justice, institutional racism, or college readiness.
  - Plan and arrange transportation for field trips.
  - When possible, serve as a chaperone on program trips.
  - Help the director recruit volunteers to serve as mentors, chaperones, speakers, etc.
  - Assist the director and student leaders in updating and maintaining a social media (Facebook, Twitter, etc..) presence for the program.

**Minimum Qualifications:** High school diploma or GED

**Experience:**

- Some experience working with youth would be ideal.
- Experience and willingness to build relationships in the school and community.
- Vital: Strong open-mindedness and a non-judgmental attitude towards others.

**Location:** We are currently seeking to hire two (2) youth leadership coaches, one located in Boone County (partnered with Sherman High School), and the other in Mingo County (partnered with Tug Valley High School). We're hoping to hire a coach who resides locally, minimizing travel time to and from student meetings and events.

**Other Required Skills and Abilities:**

- Commitment to Quaker values and testimonies. Understanding of and compatibility with the principles and philosophy of the American Friends Service Committee including non-violence and the belief in the intrinsic worth of every individual. (Learn more at <https://www.afsc.org/about-us>)
- Understanding of and commitment to the principles, concerns, and considerations, of AFSC in regard to issues of race, class, nationality, religion, age, gender and sexual orientation, and disabilities.
- A knowledge and/or willingness and interest to learn about social justice, nonviolence and public education issues.
- Commitment to working through conflict in the community or the organization in a peaceful, restorative manner.
- Able to work independently, self-motivate, be energetic, inquisitive, and possess good organizational skills.
- Possess computer and internet skills with a high comfort-level in word processing, email, social media communication (Facebook, twitter)
- Possess good writing and oral communication skills, access to reliable transportation and available to sometimes work evenings and weekends (for events, etc.).

**Snapshot of a typical week:**

- Coordination with program director: Check-in over the phone or email with program director about upcoming events/trips, last week's student meeting, planning for the next meeting.
- Gather needed materials, including snacks for meeting, printing meeting agendas, etc.; (get support from program director)
- Send a few emails / make phone calls to any organizations or partners we might be working together with on an ongoing or upcoming project/campaign
- Facilitate student meeting from 2:30 - 4:30 PM one afternoon per week (two to three times per month); give rides home as needed.
- If the director is unavailable, might also attend a community / coalition meeting relevant to our program activities and goals.

**About us:**

The American Friends Service Committee is an Affirmative Action/Equal Opportunity Employer. Qualified persons are encouraged to apply regardless of their religious affiliation, race, age, sex, gender identity, sexual orientation or disability.

Please send resumes and inquiries to Liz Brunello at [ebrunello@afsc.org](mailto:ebrunello@afsc.org) with the subject line "ACE YOUTH LEADERSHIP COACH POSITION" by February 15<sup>th</sup>.

For urgent questions or concerns, you can also call or text [727-455-2137](tel:727-455-2137).

**THANK YOU!**